



American International Company Limited

Invites applications for the position of:

AIG Bermuda Compliance Officer (JR1903858)

The AIG Bermuda Compliance Officer role is responsible for providing compliance and compliance risk services to support the AIG businesses located in Bermuda. Candidate is required to have working knowledge of insurance operations, Bermuda Monetary Authority Insurance Code of Conduct and local (and global to a lesser extent) legislative and regulatory environment. The position works closely with business leadership and requires an engaging personality.

Further specific responsibilities will include:

- o Establish, monitor, manage and review compliance with Bermuda legislative and regulatory frameworks covering Compliance risk areas.
- o Manage and oversee the AIG Bermuda compliance program with internal policies and procedures.
- o Conduct an annual compliance risk assessment; ensuring its appropriateness to business operations and effectiveness during the risk assessment process.
- o Maintain and enhance the Compliance internal control framework as it relates to the AIG Global Compliance Policies.
- o Periodically revise the entity compliance program in light of organizational, legislative or regulatory changes.
- o Develop and maintain relationships with business leaders and internal/external stakeholders.
- o Provide guidance to AIG Bermuda employees on Compliance matters.
- o Act as the Compliance subject matter expert for Internal Audit and Compliance Monitoring and Testing reviews of the AIG Bermuda businesses.
- o Participate on AIG Bermuda Company Board Committees as needed and provide regular compliance reports to applicable Bermuda Board Risk and Compliance Committees.
- o Maintain and keep current a robust suite of Compliance policies.
- o Prepare compliance regulatory filings and internal compliance reports as required.
- o Assist with local Compliance training for AIG Bermuda.
- o Other duties as required.

Reporting Relationships:

- o Reports directly to the AIG Chief Compliance Officer – Institutional Markets and Personal Insurance, US.
- o Part of the AIG Regional Compliance Department, Americas.

Supervises:

- o AIG Bermuda Compliance Program
- o Resources assigned to the AIG Bermuda Compliance Program

Relates to:

- o AIG Bermuda Leadership Team
- o AIG Bermuda Legal Department
- o Parent Company Compliance Department

Qualifications:

AIG is ideally looking for a candidate with:

- o 5 + years' experience in a Compliance, Legal or Regulatory position.
- o Bachelor's Degree or equivalent
- o Significant experience and understanding of the insurance industry, including knowledge of insurance regulations.
- o Demonstrated ability to influence and work effectively and cross-functionally within a highly-matrix organization with employees at all levels.
- o Self-starter with the ability to meet or exceed deadlines, prioritize, multi-task, and maintain flexibility in fast-paced, changing environment.
- o Strong problem-solving skills and the ability to confront conflict and difficult issues in a professional, assertive and proactive manner.
- o Excellent organizational, written, verbal and presentation skills including the ability to interpret and communicate compliance guidance internally.
- o Highly analytical and well organized.
- o Possess the ability to adapt to changes in process and expand responsibilities as and when necessary.

***We offer a competitive salary and benefits package,
which will reflect your technical expertise and experience.
A detailed résumé should be sent in confidence to:***

**Human Resources Generalist
American International Company Limited
P.O. Box HM 152, Hamilton HMAX
or email bermudacareers@aig.com**

Applications must be received by JUNE 10, 2019

**American International Company Limited
is an Equal Opportunity Employer**