



requires an

ASSISTANT FINANCIAL CONTROLLER

Our Finance Department needs an Assistant Financial Controller to provide the Chief Financial Officer assistance on all financial related tasks. The ideal candidate has excellent analytical skills and a passion for finding solutions to complex problems. We're looking for a self-starting, highly detailed professional who practices discretion in all corporate matters and doesn't mind working on multiple tasks simultaneously.

DUTIES AND RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:

- Preparation and reporting of group consolidated financial statements in accordance with IFRS, US GAAP and stock exchange regulations for a publicly listed company. This includes monthly, quarterly, semi-annually and annually
- Preparation of year-end financial statements for Parent Company
- Coordinate and manage the year end audit and provide support to Company's external auditors
- Liaise with Corporate Administrators regarding Shareholders packages, quarterly dividends, invoices etc.
- Assist with the preparation of annual budgets and variance analysis
- Perform Treasury function for the group, including monthly bank reconciliations and daily deposit reconciliations
- Manage company's employee share purchase plan
- Ensure quality control over financial transactions and financial reporting
- Manage month end and year end close process
- Complete all Government Surveys on a quarterly and annual basis, as required
- Provide cover for the CFO as required
- Support the Human Resource Manager with Payroll and other related functions, as needed
- Assist in the development and documenting of business processes and accounting policies to maintain and strengthen internal controls
- Other ad hoc duties as assigned

REQUIRED SKILLS/EXPERIENCE/ATTRIBUTES:

- A professional accounting designation that includes membership of a recognized accounting body i.e. CPA, CMA, ACA or ACCA
- A minimum of three (5) years relevant post qualification work experience
- Thorough knowledge of accounting principles and procedures
- Ability to organize and prioritize multiple assignments and work well under pressure with minimal supervision
- Must possess excellent financial and analytical skills including experience creating complex excel spreadsheets
- Excellent verbal and written communication skills and demonstrated ability to communicate effectively
- Strong computer skills and working knowledge of financial based accounting packages
- Experience with general ledger functions and the month-end/year-end close process
- The ability to work in a team setting along with leading and motivating people in an organized and professional manner
- Must be prepared to work long and irregular hours from time to time to meet deadlines

Bermuda Waterworks Limited is an equal opportunity employer and offers a drug and alcohol-free work environment.

Applications will be held in the strictest of confidence and must be submitted in writing with a cover letter, a detailed resume, two recent written employment references and all relevant certificates to:

Leanne Tuzo
Chief Financial Officer
Bermuda Waterworks Limited
P.O. Box 560, Devonshire DV BX
Email: leanne@bwl.bm

Closing date: September 18, 2019

Only Bermudians and spouses of Bermudians need apply.

NOTE: Only shortlisted applicants will be contacted.